

## **CHAPTER 258: WOMEN VETERANS CLINICAL SERVICE (WVCS) (FOR MODELS 2 AND 3)**

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## 1 PURPOSE AND SCOPE

This document outlines space planning criteria for VA Program Guide (PG) 18-9 Chapter 258: Women Veterans Clinical Service (WVCS). It applies to all medical facilities of the Veterans Health Administration (VHA) at the Department of Veterans Affairs (VA).

VHA Handbooks 1330.01, Healthcare Services for Women Veterans (dated May 21, 2010) and 1330.02 Women Veterans Program Manager (WVPM) Position (dated March 28, 2007) have been reviewed as part of the development of this Space Planning Criteria Chapter and the space criteria contained herein responds to the information and requirements of these Handbooks where appropriate. These handbooks should be referred to prior to any space programming effort for additional information. The Women Veterans Clinical Service (WVCS) program supports the Patient Aligned Care Team (PACT) delivery model for Primary Care.

The Women Veterans Health Strategic Health Care Group (WVHSHG) has adopted the following principles to provide the highest quality care for our women Veterans:

- A. Comprehensive primary care
- B. Provided by proficient and interested primary care clinicians
- C. Focused on safety, dignity, and sensitivity to gender-specific needs
- D. Offering the right care in the right place at the right time
- E. Using state-of-the-art health care equipment and technology

## 2 DEFINITIONS

Ambulatory Care: Primary Care Clinic (AC: PCC): An Ambulatory Care: Primary Care Clinic space within a VA Medical Center/ Hospital.

Comprehensive Primary Care for Women Veterans: The provision of complete primary care and care coordination by one primary care provider at one site. The primary care provider should, in the context of a longitudinal relationship, fulfill all primary care needs such as Care for Acute and Chronic Illness, Gender-Specific Primary Care, Preventive Services, Mental Health Services, and Coordination of Care. (Refer to VHA Handbook 1330.01 for a complete review of comprehensive Primary Care for Women Veterans services).

Comprehensive Primary Care Clinic Models: Comprehensive Primary Care for women veterans is, per VHA Handbook 1330.01 is offered in three service- directed models of care:

### A. Model 1: General Primary Care Clinic

Comprehensive primary care services for women Veterans is delivered by a designated Women's Health Primary Care Provider (WH PCP) who is interested and proficient in women's health. Women Veterans are incorporated into the WH PCP panel and seen within a general gender-neutral Primary Care clinic. Mental health services for women should be co-located in the general gender-neutral Primary Care Clinic in accordance with the Primary Care-Mental Health Integration. Efficient referral to specialty gynecology service must be available either on-site or through fee-basis, contractual or sharing agreements, or referral to other VA facilities within a reasonable traveling distance (less than 50 miles).



B. Model 2: Separate but Shared Space

Comprehensive primary care services for women Veterans are offered by designated Women’s Health Primary Care Providers (WH PCPs) in a separate but shared space that may be located within or adjacent to Primary Care clinic areas. Gynecological care and mental health services should be co-located in this space and readily available.

C. Model 3: Womens Health Center (WHC)

VHA facilities with larger women Veterans populations are encouraged to create Womens Health Centers (WHC) that provide the highest level of coordinated, high quality comprehensive care to women Veterans.

Military Sexual Trauma (MST) (defined according to Title 38 U.S. Code 1720D): “physical assault of a sexual nature, battery of a sexual nature or sexual harassment that occurred while a Veteran was serving on active duty or active duty for training.” Sexual harassment is further defined as “repeated, unsolicited verbal or physical contact of a sexual nature which is threatening in character.” The location where the sexual trauma occurred, the genders of the people involved, and their relationship to each other do not matter.

Outpatient Clinic: An Outpatient Clinic is a freestanding ambulatory care facility that is physically separated but administratively attached to a VA Medical Center providing a specific set of outpatient services.

Patient Aligned Care Team (PACT): Patient Aligned Care Team, providing service to Veterans that is patient-centered, is the right care at the right time by the right person. A typical PACT Team is comprised of a Provider, RN, LPN/Health Tech and a Clerk.

Provider (Primary / Specialty Care): A medical professional, such as a physician, nurse practitioner, or physician assistant, providing care to Veteran patients.

Teamlet: The core PACT team of the Veteran patient, his / her provider, a RN care manager, a clinical staff assistant, and an administrative staff member that are responsible for the central functions of a medical home model. Each Teamlet can accommodate a Panel. Teamlets can be combined in PACT modules for collaborative care. Panel sizes vary based on the patient demographic at each VA facility; the Office for Primary Care utilizes an average panel size of 1,200 patients for planning purposes.

VISN: Acronym for Veteran Integrated Service Network.

Women’s Health Primary Care Provider (WH PCP): A primary care provider who is dedicated to and proficient in women’s health. A designated WH PCP is preferentially assigned women Veterans within their primary care patient panels.

Women Veterans Program Manager (WVPM): (Refer to VHA Handbook 1330.02 for a complete review of the role of the Women Veterans Program Manager). The WVPM is responsible for executing comprehensive planning for women’s health issues that improves the overall quality of care provided to women Veterans and achieves program goals and outcomes.



Women Veterans Clinical Service patient Panel: Each Panel is assigned 800 Unique Patients. For the purpose of this Chapter, it is assumed that each unique patient will generate 3.5 annual visits; hence a Panel will handle 2,800 annual visits.

### **Space Planning / SEPS**

Accessible: A site, building, facility, or portion thereof that complies with provisions outlined in the Architectural Barriers Act of 1968 (ABA).

Architectural Barriers Act (ABA): A set of standards developed to ensure that all buildings financed with federal funds are designed and constructed to be fully accessible to everyone. This law requires all construction, renovation, or leasing of sites, facilities, buildings, and other elements, financed with federal funds, to comply with the Architectural Barriers Act Accessibility Standards (ABAAS). The ABAAS replaces the Uniform Federal Accessibility Standards (UFAS).

Average Length of Encounter (ALoE): Averaged length of time, in minutes, a patient spends in an Exam / Treatment Room interacting with a provider and the clinical support team. It is accounted from room “set-up” to “clean-up” by staff. This metric is used to determine the number of annual patient / provider encounters that take place in an Exam / Treatment Room which, in turn, is used to calculate the number of Exam / Treatment Rooms needed in a facility based on projected annual workload. The ALoE is determined with VHA SME input during a PG-18-9 clinical chapter revision / update.

Average Length of Stay (ALoS): The average number of days a patient Veteran stays in an inpatient care unit. The ALoS is used to calculate the number of patient bedrooms for a specialty by dividing the site’s projected workload by the ALoS.

Building Gross (BG) Factor: A Factor applied to the sum of all the Departmental Gross Square Footage (DGSF) in a project to determine the Building Gross Square Footage. This factor accounts for square footage used by the building envelope, structural systems, horizontal and vertical circulation including main corridors, elevators, stairs and escalators, shafts, and mechanical spaces. The Department of Veterans Affairs has set this factor at 1.35 and included guidance in case of variance when developing a Program for Design (PFD) in SEPS.

Clinic Stop: Per these criteria, a clinic stop is the workload unit of measure for space planning. Clinic Stops are codified by VSSC, when applicable, they are referenced by number in the calculation of workload driven patient care spaces in this document.

Department Net to Gross (DNTG) Factor: A parameter, determined by the VA for each clinical and non-clinical department PG-18-9 space planning criteria chapter, used to convert the programmed Net Square Feet (NSF) area to the Department Gross Square Feet (DGSF) area.

Encounter: An interaction between a patient Veteran and a VA provider or providers in an Exam Room / Treatment Room / Consultation Room / Procedure Room, spaces where a patient Veteran received clinical care.



Full-Time Equivalent (FTE): A staffing parameter equal to the amount of time assigned to one full time employee. It may be composed of several part-time employees whose combined time commitment equals that of one full-time employee (i.e., 40 hours per week).

Functional Area (FA): The grouping of rooms and spaces based on their function within a clinical service or department.

Functional Area Criteria Statement (FACS): A verbalized mathematical / logical formulation assigned to a FA incorporating answers to Input Data Statements (IDSs) to determine the condition for providing the rooms / spaces listed in the FA in the baseline space program or Program for Design (PFD) for a project. Certain rooms / spaces may or may not have additional conditions.

Input Data Statement(s): A question or set of questions designed to elicit information about the healthcare project to generate a Program for Design (PFD) based on the parameters set forth in this set of documents. This information is processed through mathematical and logical operations in the VA Space and Equipment Planning System (SEPS).

JSN (Joint Schedule Number): A unique five alpha-numeric code assigned to each content item in the PG-18-5 Standard. JSNs are defined in DoD's Military Standard 1691 and included in SEPS Content Table.

Net Square Feet / Net Square Meters (NSF/NSM): The area of a room or space derived from that within the interior surface of the bounding walls or boundaries.

Patient Unique: (or Unique Patient), A Veteran patient counted as a unique in each division from which they receive care. Patient Uniques are included in the Registry for a VA Medical Center.

Program for Design (PFD): A project specific itemized listing of the spaces, rooms, and square foot area required for the proper operation of a specific service / department, and the corresponding area for each. PFDs are generated by SEPS based on the PG-18-9 Standard.

PG-18-5: A Department of Veterans Affairs' Equipment Guidelist Standard for planning, design, and construction of VA healthcare facilities; a Program Guide (PG) that lists assigned room contents (medical equipment, furniture, and fixtures) to each room in PG-18-9. PG-18-5 follows PG-18-9's chapter organization and nomenclature.

PG-18-9: A Department of Veterans Affairs' Program Guide for the Space Planning Criteria Standard use to develop space planning guidance for the planning, design, and construction of VA healthcare facilities; a Program Guide (PG) that provides space planning guidance for VA Medical Centers (VAMCs) and Community Bases Outpatient Clinics (CBOCs). PG-18-9 is organized by chapters, as of September 2021 there are 56 clinical and non-clinical PG-18-9 chapters; they are implemented and deployed in SEPS so that space planners working on VA healthcare projects can develop baseline space programs.



**PG-18-12:** A Department of Veterans Affairs’ Design Guide Standard for planning, design and construction of VA healthcare facilities, a Program Guide (PG) that provides design guidance for VA Medical Centers (VAMCs) and Community Bases Outpatient Clinics (CBOCs). The narrative section details functional requirements, and the Room Template section details the planning and design of key rooms in PG-18-9. Not all PG-18-9 chapters have a corresponding PG-18-12 Design Guide; one Design Guide can cover more than one PG-18-9 chapter.

**Provider:** An individual who examines, diagnoses, treats, prescribes medication, and manages the care of patients within his or her scope of practice as established by the governing body of a healthcare organization.

**Room Area:** The square footage required for a clinical or non-clinical function to take place in a room / space. It takes into account the floor area required by equipment (medical and non-medical), furniture, circulation, and appropriate function / code-mandated clearances. Room area is measured in Net Square Feet (NSF).

**Room Code (RC):** A unique five alpha-numeric code assigned to each room in the PG-18-9 Standard. Room Codes in PG-18-9 are unique to VA and are the basis for SEPS’s Space Table for VA projects.

**Room Criteria Statement (RCS):** A mathematical / logical formulation assigned to each room / space included in PG-18-9 incorporating answers to Input Data Statements (IDSs) to determine the provision of the room / space in the baseline space program or Program for Design (PFD) for a project.

**Room Efficiency Factor:** A factor that provides flexibility in the utilization of a room to account for patient delays, scheduling conflicts, and equipment maintenance. Common factors are in the 75% to 85% range. A room with 80% room efficiency provides a buffer to assume that this room would be available 20% of the time beyond the planned operational practices for this room. This factor may be adjusted based on the actual and/or anticipated operations and processes of the room/department at a particular facility.

**SEPS:** Acronym for Space and Equipment Planning System which produces equipment lists and Program for Design for a healthcare project based on specific information entered in response to Input Data Questions.

**SEPS Importer:** A style-based format developed to allow upload of RCSs and IDSs to SEPS to implement and operationalize space planning criteria in PG-18-9 in the SEPS digital tool. This format establishes the syntax used in the RCSs and allows the use of Shortcuts. Shortcuts allow developers of space planning criteria statements to simplify RCSs making full use of their logical and mathematical functionality. A shortcut can refer to an RCS, a room in any FA or a formula. Shortcuts are [bracketed] when used in FAs and RCSs and are listed along with their equivalences at the end of the Space Planning Criteria section.

**Space Planning Concept Matrix (SPCM):** A working document developed during the chapter update process. It lists all the rooms organized by Functional Area and establishes ratios between the directly and the indirectly workload driven rooms for the planning range



defined in this document. The matrix is organized in ascending workload values in ranges reflecting existing facilities and potential future increase. Section 5 of this document Space Planning Criteria reflects the values in the SPCM.

Stop Code: A measure of workload including clinic stops forecasted by the Office of Policy and Planning (OPP) for all Strategic Planning Categories at Medical Center and Outpatient Clinic levels.

Telehealth: The use of technology, such as computers and mobile devices, to manage healthcare remotely. It includes a variety of health care services, including but not limited to online support groups, online health information and self-management tools, email and online communication with health care providers, remote monitoring of vital signs, video, or online doctor visits. Depending on the concept of operations for this space, it may be equipped as an exam room or as a consult room with video/camera capability.

Utilization Rate: A factor used in the calculation of a directly workload-driven room throughput. It represents, in a percent value, the room is idle based on the planning assumptions. For example, if a directly workload-driven room is available for use 8 hours a day, the Utilization Rate represents the assumed time it will be used, an 85% utilization rate indicates, for planning purposes, the room will be used 6.8 hours a day. An additional directly workload-driven room will be provided in the calculation once the previous room has reached 100% utilization. The utilization Rate is embedded in the Room Throughput value calculated in Section 3 of this document.

VA Room Family (VA RF): An organizational system of rooms / spaces grouped by function, a 'Room Family'. There are two "Orders" in the VA RF: Patient Care and Patient Care Support; Patient Care features four sub-orders: Clinical, Inpatient, Outpatient and Residential Clinical. There are also four sub-orders in the Patient Care Support order: Building Support, Clinical Support, Staff Support and Veteran Support. Each room in a Family has a unique Room Code and NSF assigned based on its Room Contents and function which correspond to the specific use of the room. The same RC can be assigned to different Room Names with the same function in this document and can be assigned an NSF that varies based on the PG-18-5 Room Contents assigned to the room.

VA Technical Information Library (TIL): A resource website maintained by the Facilities Standards Service (FSS) Office of Construction and Facilities Management (CFM) containing a broad range of technical publications related to the planning, design, leasing, and construction of VA facilities. VA-TIL can be accessed at: <https://www.cfm.va.gov/TIL/>

Workload: Workload is the anticipated number of procedures, clinic stops, clinic encounters etc. that is processed through a department/service area. The total workload applied to departmental operational assumptions will determine overall room requirements by modality.

Workstation: Area outfitted with equipment and furnishings, typically allocated 56 NSF each. Managers and other staff with no direct reports as well as part-time, seasonal, and job-sharing staff may qualify for a workstation. Such environments are particularly





conducive to team-oriented office groupings. These environments work best when they have access to conference and small group meeting spaces.

### 3 OPERATING RATIONALE AND BASIS OF CRITERIA

- A. Space planning criteria included in this Standard have been specifically developed for this Department/ Service in a Department of Veterans Affairs healthcare facility based on established VHA policy and guidelines to define the scope of services provided for the existing workload demand as well as that in the foreseeable future. Rooms and Functional Areas are provided based on research of clinical and non-clinical activities performed in this Department.
- B. Development / update of VA's Program Guide (PG) standards is a research based effort executed with participation of VHA Subject Matter Experts (SMEs), VA-Construction and Facilities Management Office (CFM) professional staff and specialty consultants hired for the task. These space planning standards are based on current applicable VHA policies and guidelines, established and/or anticipated best practice standards, and latest medical technology developments. Workload metrics were tailored to satisfy current and anticipated veteran workload demand.
- C. The space planning component of PG-18-9 is based on the Space Planning Concept Matrix (SPCM) which lists all the rooms organized by Functional Area and assigns room quantity (Q) and area (NSF) for a series of ranges corresponding to the smallest to the largest department for this service in the VA healthcare system in incremental size; each range corresponds to a workload parameter which determines the number and area of each directly workload-driven room. The remainder of the rooms in the range i.e., waiting, storage, staff workstations, etc. are determined by ratios to the resulting number of or NSF of the workload-driven rooms.
- D. Sections 4 and 5 of these space planning standards as well as the PG-18-5 standard are implemented in the Space and Equipment Planning System (SEPS) and hosted at the MAX.gov website so planners working on VA Construction projects can develop single or multi-department projects based on these PG-18-9- and the PG-18-5 standards. Output from SEPS is through Space and Contents Reports; the Space Report is the Program for Design (PFD), the Content Report is the Project Room Contents (PRC). Inclusion of a Functional Area as well as Room quantity (Q) and determination of the room area (NSF) in the PFD is based on the projected Workload input which triggers calculations included in the Room Criteria Statements (RCSs). The RCSs are placed immediately after each room name, room code and baseline area (NSF). The PRC list the medical equipment, furniture and fixtures associated to each Room Code in the project. The PFD & PRC are the baseline requirements for the planning phase of a VA project based on a site's projected workload for the target planning year. This chapter's corresponding PG-18-12, Design Guide -if available- is intended for use during the design phase of the project.
- E. Space Planning parameters and metrics in this document are based on the Women Veteran Service Space Planning Criteria Matrix (SPCM) developed as the basis for this





chapter. The Women Veteran Service SPCM lists all the spaces a VA Women Veteran Service site would require; the quantity and NSF for each room is calculated based on the Women Veteran Service projected workload. The SPCM is organized in 18 ranges each for Model 2 and Model 3, each range represents an incremental workload value equivalent to one Patient Care Room, this way all current VA Women Veteran Service sites are covered in the SPCM. The upper ranges are calculated for future facilities in case a higher projected workload or FTE positions authorized than those at the present time for Women Veteran Service. The 18 ranges in the SPCM for either Model 2 or Model 3 are organized in three groups of 6 each as follows:

1. Ranges 1 to 6: Women’s Clinic, Stop Code 322, between 422 and 8,448 annual clinic stops (in increments of 1,408)
  2. Ranges 7 to 12: Gynecology, Stop Code 404, between 370 and 7,392 annual clinic stops (in increments of 1,232)
  3. Ranges 13 to 18: Female Gender Specific Cancer Screening, Stop Code 704, between 370 and 7,392 annual clinic stops (in increments of 1,232)
- F. The SPCM metrics are translated into one (or more) Room Criteria Statement (RCS) for each room in Section 5 of this document. The SPCM Planning Range, the maximum number of directly workload-driven patient care rooms, in this document is 10. If a project shall require provision of workload driven rooms above the maximum range value refer to CFM for guidance. Rooms in this space planning document are organized in 5 Functional Areas (FAs).
- G. Based on its intended function, each room / space is assigned a:
1. Room Name (RN),
  2. Room Code (RC),
  3. Room Area, the Net Square Feet (NSF) and its corresponding “soft metric” Net Square Meters (NSM),
  4. Unique Room Criteria Statement(s) (RCSs) correlated to answers to Input Data Statements (IDSs), and
  5. Room Comment as needed.
- H. The Room Codes included in this chapter stem from the VA Room Family. A unique support space, that may have variable area, is assigned a unique Room Code, and adopts the square footage, as needed, correlated to the room contents assigned which in turn correspond to the range for those rooms. A unique clinical space or a direct clinical support room, i.e., control room, system components room, etc. typically does not feature variable NSF. Patient Care room names for rooms unique to this chapter end in “, Wm Vet Svc”. Patient Care Support room names end in “, Bldg Sprt”, “Clncl Sprt”, “Stff Sprt”, or “, Vet Sprt”, correlating to Building, Clinical, Staff or Veteran Support room families.
- I. Section 5, Sub-Section F lists the SEPS Importer Shortcuts used for implementation of Sections 4 & 5 in SEPS. These shortcuts are inserted into the Room Criteria Statement (RCS) for each room which upon upload into the Space and Equipment Planning System (SEPS) allowing planners developing VA healthcare projects to determine quantity and



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square footage of each room by performing mathematical or logical calculations. Shortcuts refer Input Data Statements (IDSs), Rooms or calculation parameters stemming from the SPCM.

- J. SEPS is accessible to government healthcare planners and private sector consultants working on VA HC projects during their Period of Performance (PoP) through the MAX.gov website; government provided Training is a requisite for access.
- K. SEPS incorporates a Net-to-Department Gross factor (NTDG) factor of **1.50** for Women Veteran Service and a Building Gross factor of 1.35 in the space calculation to generate the Department Gross Square Feet (DGSF) and the Building Gross Square Feet (BGSF) respectively for the project based on the aggregate resulting Net Square Feet (NSF) for each range. Planners can adjust the BGSF factor in SEPS; the NTDG factor is fixed.
- L. Refer to the chapter corresponding PG-18-5 Equipment Guidelist for the Room Content assignment for each room during the planning phase of a project.
- M. Refer to the chapter corresponding PG-18-12: Design Guide, if available, during the planning and design phases of a project. Not all PG-18-9 clinical chapters have a corresponding PG-18-12 document, please refer to the VA-TIL.
- N. The space planning and design Program Guides: PG-18-9, PG-18-5, and PG-18-12 are available at the [Department of Veterans Affairs Office of Construction and Facilities Management \(CFM\) Technical Information Library \(TIL\)](#) website.

#### 4 INPUT DATA STATEMENTS (IDS)

- A. Is a Satellite Laboratory authorized? (M)
- B. Is Model 2 (Separate but shared space) authorized? (M)
- C. Is Model 3 (Womens Health Center (WHC)) authorized? (M)
  - 1. Is Breast Ultrasound authorized? (M)
  - 2. Is Mammography authorized? (M)
  - 3. Is Stereotactic Radiography authorized? (M)
- D. Is Bone Densitometry authorized? (M)
- E. How many Womens Clinic annual clinic stops (Stop Code 322) are projected? (W)  
(Values: 422 to 8,448)
- F. How many Gynecology annual clinic stops (Stop Code 404) are projected? (W) (Values: 370 to 7392)
- G. How many Female Gender-specific Cancer Screening annual clinic stops (Stop Code 704) are projected? (W) (Values: 370 to 7,392)



## 5 SPACE PLANNING CRITERIA

### A. FA 1: RECEPTION AREA

FA Condition: ([*Model 2 (Separate but shared space) is authorized*]) or [*Model 3 (Women’s Health Center (WHC)) is authorized*])

**1. Wm Vet Svc Waiting, Bldg Sprt (SB003)..... 80 NSF (7.5 NSM)**

- a. Provide one if [number of patient rooms] is 1
- b. Provide one at 130 NSF if [number of patient rooms] is 2
- c. Provide one at 190 NSF if [number of patient rooms] is 3
- d. Provide one at 260 NSF if [number of patient rooms] is 4
- e. Provide one at 310 NSF if [number of patient rooms] is 5
- f. Provide one at 370 NSF if [number of patient rooms] is 6
- g. Provide one at 440 NSF if [number of patient rooms] is 7
- h. Provide one at 520 NSF if [number of patient rooms] is 8
- i. Provide one at 535 NSF if [number of patient rooms] is 9
- j. Provide one at 575 NSF if [number of patient rooms] is 10
- k. Provide one at 595 NSF if [number of patient rooms] is 11
- l. Provide one at 615 NSF if [number of patient rooms] is 12
- m. Provide one at 625 NSF if [number of patient rooms] is 13
- n. Provide one at 640 NSF if [number of patient rooms] is 14
- o. Provide one at 660 NSF if [number of patient rooms] is 15
- p. Provide one at 675 NSF if [number of patient rooms] is 16
- q. Provide one at 680 NSF if [number of patient rooms] is 17
- r. Provide one at 695 NSF if [number of patient rooms] is 18

The term patient rooms, as used in this Section, refers to the following rooms:

- a. Multipurpose Exam Room (FA2, Room 1),
- b. Gynecology Exam Room (FA2, Room 2),
- c. Cancer Screening Exam Room (FA2, Room 3),

**2. Wm Vet Svc Family Waiting, Bldg Sprt (SB051).....125 NSF (11.7 NSM)**

- a. Provide one if [number of patient rooms] is between 1 and 6
- b. Provide one at 200 NSF if [number of patient rooms] is between 7 and 12
- c. Provide one at 225 NSF if [number of patient rooms] is between 13 and 18

Allocated NSF accommodates one lounge chair @ 12 NSF, one 2-seat sofa at 32 NSF, one accessible space @ 10 NSF, and circulation; total four people.

**3. Wm Vet Svc Reception, CIncl Sprt (SC183).....260 NSF (24.2 NSM)**

- a. Provide one if [number of patient rooms] is between 1 and 9
- b. Provide one at 385 NSF if [number of patient rooms] is between 10 and 18

**4. Wm Vet Svc Copy / Supply Alcove, Stff Sprt (SS268)..... 40 NSF (3.8 NSM)**

- a. Provide one if [number of patient rooms] is between 1 and 6
- b. Provide one at 60 NSF if [number of patient rooms] is between 7 and 12
- c. Provide one at 80 NSF if [number of patient rooms] is between 13 and 18



Locate adjacent to Reception.

- 5. Wm Vet Svc Interview / Consult Room, Clncl Sprt (SC271) .....120 NSF (11.2 NSM)**  
*a. Provide one if [number of patient rooms] is between 1 and 9*  
*b. Provide two if [number of patient rooms] is between 10 and 18*

This space accommodates private interviews with patients and family; furnished to accommodate Means Testing and validation of insurance information for scheduled and non-scheduled patients; locate near Reception.

- 6. Wm Vet Svc Family Toilet, Bldg Sprt (SB136) ..... 80 NSF (7.5 NSM)**  
*a. Provide one if [number of patient rooms] is between 1 and 18*

Allocated NSF accommodates one accessible toilet @ 25 NSF, one wall-hung lavatory @ 12 NSF, ABA clearances, and circulation. Locate adjacent to Public Toilet; provide baby changing station.

- 7. Wm Vet Svc Visitor Toilet, Bldg Sprt (SB191) ..... 60 NSF (5.6 NSM)**  
*a. Provide one if [number of patient rooms] is between 1 and 18*

Allocated NSF accommodates one accessible toilet @ 25 NSF, one wall-hung lavatory @ 12 NSF, ABA clearances, and circulation. Allocate one for male, rest for female.

- 8. Wm Vet Svc Refreshment Center Alcove, F&N Svc (SV381) ..... 40 NSF (3.8 NSM)**  
*a. Provide one if [number of patient rooms] is between 1 and 6*  
*b. Provide one at 60 NSF if [number of patient rooms] is between 7 and 12*  
*c. Provide one at 80 NSF if [number of patient rooms] is between 13 and 18*

Allocated space provides area for counter, sink, storage, and small refrigerator.

- 9. Wm Vet Svc Patient Check-in Kiosk, Clncl Sprt (SC165) ..... 105 NSF (9.8 NSM)**  
*a. Provide one if [number of patient rooms] is between 1 and 13*  
*b. Provide two if [number of patient rooms] is between 14 and 18*

Allocated NSF accommodates two Display Kiosks, patient privacy area, and circulation.

- 10. Wm Vet Svc Patient Education Workstation, Clncl Sprt (SC172)..... 40 NSF (3.8 NSM)**  
*a. Provide one if [number of patient rooms] is between 1 and 9*  
*b. Provide two if [number of patient rooms] is between 10 and 18*

Allocated NSF includes space for “My Health-eVet” computer terminals.

- 11. Lactation Room, Wm Vet Svc (CWV11) ..... 75 NSF (7.0 NSM)**  
*a. Provide one if [number of patient rooms] is between 1 and 13*  
*b. Provide two if [number of patient rooms] is between 14 and 18*

A Lactation Room accommodates one person at a time: for use by patients and visitors. A comfortable chair, a flat surface to hold breast pump, a baby changing table and a sink shall be provided.



- 12. Wm Vet Svc Lactation Room Toilet, Bldg Sprt (SB159)..... 60 NSF (5.6 NSM)**  
a. Provide one if [number of patient rooms] is between 1 and 13  
b. Provide two if [number of patient rooms] is between 14 and 18

Allocated NSF accommodates one accessible toilet @ 25 NSF, one wall-hung lavatory @ 12 NSF, ABA clearances, and circulation. Locate adjacent to the Lactation Room.

**B. FA 2: PATIENT AREA**

FA Condition: ([Model 2 (Separate but shared space) is authorized] or [Model 3 (Women’s Health Center (WHC)) is authorized])

- 1. Multipurpose Exam Room, Wm Vet Svc (CWV16).....140 NSF (13.1 NSM)**  
a. Provide one if [Womens Clinic annual clinic stops (Stop Code 322) projected] Is between 422 and 1,408  
b. Provide two if [Womens Clinic annual clinic stops (Stop Code 322) projected] Is between 1,409 and 2,816  
c. Provide three if [Womens Clinic annual clinic stops (Stop Code 322) projected] Is between 2,817 and 4,224  
d. Provide four if [Womens Clinic annual clinic stops (Stop Code 322) projected] Is between 4,225 and 5,632  
e. Provide five if [Womens Clinic annual clinic stops (Stop Code 322) projected] Is between 5,633 and 7,040  
f. Provide six if [Womens Clinic annual clinic stops (Stop Code 322) projected] Is between 7,041 and 8,448

All Exam Rooms shall be equipped and furnished to accommodate gender specific care and routine primary care including Gynecology and Cancer Screening. Provide direct access from Exam Room into Exam Room Toilet. Refer to Table 1 for minimum annual workload to generate one room.

- 2. Gynecology Exam Room, Wm Vet Svc (CWV21).....140 NSF (13.1 NSM)**  
a. Provide one if [Gynecology annual clinic stops (Stop Code 404) projected] is between 370 and 1,232  
b. Provide two if [Gynecology annual clinic stops (Stop Code 404) projected] is between 1,233 and 2,464  
c. Provide three if [Gynecology annual clinic stops (Stop Code 404) projected] is between 2,465 and 3,696  
d. Provide four if [Gynecology annual clinic stops (Stop Code 404) projected] is between 3,697 and 4,928  
e. Provide five if [Gynecology annual clinic stops (Stop Code 404) projected] is between 4,929 and 6,160  
f. Provide six if [Gynecology annual clinic stops (Stop Code 404) projected] is between 6,161 and 7,392

All Gynecology Exam Rooms shall be equipped and furnished to accommodate GYN care; it can also be used for routine Primary Care and Cancer Screening to



accommodate clinic workload. Provide direct access from Exam Room into Exam Room Toilet. Refer to Table 1 for minimum annual workload to generate one room.

- 3. Cancer Screening Exam Room, Wm Vet Svc (CWV26) .....140 NSF (13.1 NSM)**
- a. Provide one if [Female Gender-specific Cancer Screening annual clinic stops (Stop Code 704) projected] is between 370 and 1,232
  - b. Provide two if [Female Gender-specific Cancer Screening annual clinic stops (Stop Code 704) projected] is between 1,233 and 2,464
  - c. Provide three if [Female Gender-specific Cancer Screening annual clinic stops (Stop Code 704) projected] is between 2,465 and 3,696
  - d. Provide four if [Female Gender-specific Cancer Screening annual clinic stops (Stop Code 704) projected] is between 3,697 and 4,928
  - e. Provide five if [Female Gender-specific Cancer Screening annual clinic stops (Stop Code 704) projected] is between 4,929 and 6,160
  - f. Provide six if [Female Gender-specific Cancer Screening annual clinic stops (Stop Code 704) projected] is between 6,161 and 7,392

All Cancer Screening Exam Rooms should be equipped and furnished to accommodate gender specific care and routine primary care including Gynecology. Provide direct access from Exam Room into Exam Room Toilet. Refer to Table 1 for minimum annual workload to generate one room.

- 4. Breast Clinic Exam Room, Wm Vet Svc (CWV31).....140 NSF (13.1 NSM)**
- a. Provide one if [number of patient rooms] is between 1 and 18
- 5. Wm Vet Svc Patient Toilet, Bldg Sprt (SB159) ..... 60 NSF (5.6 NSM)**
- a. Provide one if [number of patient rooms] is between 1 and 3
  - b. Provide two if [number of patient rooms] is between 4 and 6
  - c. Provide three if [number of patient rooms] is between 7 and 9
  - d. Provide four if [number of patient rooms] is between 10 and 12
  - e. Provide five if [number of patient rooms] is between 13 and 15
  - f. Provide six if [number of patient rooms] is between 16 and 18

Allocated NSF accommodates one accessible toilet @ 25 NSF, one accessible wall-hung lavatory @ 13 NSF, ABA clearances, and circulation.

- 6. Gynecology Procedure Room, Wm Vet Svc (CWV36) .....180 NSF (16.8 NSM)**
- a. Provide one if [number of patient rooms] is between 1 and 18

LEEP, colposcopy, and electrocautery procedures will be performed in this room; provide smoke evacuators. This space can be used for bariatric patient examinations.

- 7. Wm Vet Svc Gynecology Patient Toilet, Bldg Sprt (SB159) ..... 60 NSF (5.6 NSM)**
- a. Provide one if [number of patient rooms] is between 1 and 18

Allocated NSF accommodates one accessible toilet @ 25 NSF, one accessible wall-hung lavatory @ 13 NSF, ABA clearances, and circulation.





**8. Urology-Gynecology  
Procedure Room, Wm Vet Svc (CWV41) .....240 NSF (22.3 NSM)**

*a. Provide one if [number of patient rooms] is between 1 and 18*

Urodynamics studies will be performed in this room.

**9. Wm Vet Svc  
Urology-Gynecology Patient Toilet, Bldg Sprt (SB159) ..... 60 NSF (5.6 NSM)**

*a. Provide one if [number of patient rooms] is between 1 and 18*

Allocated NSF accommodates one accessible toilet @ 25 NSF, one accessible wall-hung lavatory @ 13 NSF, ABA clearances, and circulation.

**10. Alternative Therapy Procedure Room, Wm Vet Svc (CWV46) .....180 NSF (16.8 NSM)**

*a. Provide one if [number of patient rooms] is between 1 and 18*

Acupuncture, pain management, and massage therapy will be performed in this room.

**11. Shared Medical Appointment Room, Wm Vet Svc (CWV51) .....240 NSF (22.3 NSM)**

*a. Provide one if [number of patient rooms] is between 1 and 18*

This space is provided to accommodate shared (group) medical appointments and patient education.

**12. Wm Vet Svc Telehealth Room, Clncl Sprt (SC249) .....120 NSF (11.2 NSM)**

*a. Provide one if [number of patient rooms] is between 1 and 18*

This room will also be used for Tele-Mental Health.

**C. FA 3: IMAGING WOMEN HEALTH CENTER (WHC) (MODEL 3 ONLY) PATIENT AREA**

FA Condition: *[Model 3 (Womens Health Center (WHC)) is authorized]*

**1. Wm Vet Svc  
Breast Imaging ABUS Scanning Room, Imgng Svcs (CI067) .....255 NSF (23.7 NSM)**

*a. Provide one if [Breast Ultrasound is authorized]*

**2. Wm Vet Svc ABUS Automated Supply Dispenser Unit (ASDU)  
Alcove, Imgng Svcs (CI068) ..... 20 NSF (1.9 NSM)**

*a. Provide one if [Breast Ultrasound is authorized]*

**3. Wm Vet Svc Class 2 Standing Breast  
Imaging Room, Imgng Svcs (CI056) .....290 NSF (27.0 NSM)**

*a. Provide one if [Mammography is authorized]*

Provide a separate discrete access for male Veterans from corridor/public area in order to serve both female and male patients.

**4. Wm Vet Svc Class 2 Standing Breast Imaging  
System Component Alcove, Imgng Svcs (CI057) ..... 20 NSF (1.9 NSM)**

*a. Provide one if [Mammography is authorized]*



- 5. **Wm Vet Svc Class 2 Standing Breast Imaging Automated Supply Dispenser Unit (ASDU) Alcove, Imgng Svcs (CI058) ..... 20 NSF (1.9 NSM)**
  - a. *Provide one if [Mammography is authorized]*
  
- 6. **Wm Vet Svc Class 2 Prone Breast Imaging Room, Imgng Svcs (CI053).....300 NSF (27.9 NSM)**
  - a. *Provide one if [Stereotactic Radiography is authorized]*

Provide a separate discrete access for male Veterans from corridor/public area in order to serve both female and male patients.
  
- 7. **Wm Vet Svc Class 2 Prone Breast Imaging Automated Supply Dispenser Unit (ASDU) Alcove, Imgng Svcs (CI054) ..... 20 NSF (1.9 NSM)**
  - a. *Provide one if [Stereotactic Radiography is authorized]*
  
- 8. **Wm Vet Svc Bone Densitometry Scanning Room, Imgng Svcs (CI076) .....255 NSF (23.7 NSM)**
  - a. *Provide one if [Bone Densitometry is authorized]*

Allocated NSF accommodates one accessible toilet @ 25 NSF, one accessible wall-hung lavatory @ 13 NSF, ABA clearances, and circulation. The Imaging Service Patient Sub-Waiting, the Imaging Service Patient Dressing and the Imaging Service Patient Toilet should be arranged as a "waiting suite". "Waiting Suites" should be located so that gowned patients have minimum travel distance to imaging rooms without visibility from public areas.
  
- 9. **Wm Vet Svc Nurse Station, CIncl Sprt (SC152) ..... 60 NSF (5.6 NSM)**
  - a. *Provide one if ([Breast Ultrasound is authorized] or [Mammography is authorized] or [Stereotactic Radiography is authorized] or [Bone Densitometry is authorized])*
  
- 10. **Wm Vet Svc Imaging Patient Waiting, Bldg Sprt (SB003) .....110 NSF (10.3 NSM)**
  - a. *Provide one if ([Breast Ultrasound is authorized] or [Mammography is authorized] or [Stereotactic Radiography is authorized] or [Bone Densitometry is authorized])*
  
- 11. **Wm Vet Svc Imaging Patient Dressing Cubicle, Bldg Sprt (SB137) .. 35 NSF (3.3 NSM)**
  - a. *Provide eight if ([Breast Ultrasound is authorized] or [Mammography is authorized] or [Stereotactic Radiography is authorized] or [Bone Densitometry is authorized])*
  
- 12. **Wm Vet Svc Imaging Patient Toilet, Bldg Sprt (SB201)..... 60 NSF (5.6 NSM)**
  - a. *Provide two if ([Breast Ultrasound is authorized] or [Mammography is authorized] or [Stereotactic Radiography is authorized] or [Bone Densitometry is authorized])*



- 13. Wm Vet Svc PACS Viewing Room, Imgng Svcs (CI501) .....120 NSF (11.2 NSM)**
  - a. *Provide one if ([Breast Ultrasound is authorized] or [Mammography is authorized] or [Stereotactic Radiography is authorized] or [Bone Densitometry is authorized])*

- 14. Portable Imaging Equipment Storage Room, Wm Vet Svc (CWV81) .....120 NSF (11.2 NSM)**
  - a. *Provide one if ([Breast Ultrasound is authorized] or [Mammography is authorized] or [Stereotactic Radiography is authorized] or [Bone Densitometry is authorized])*

**D. FA 4: SUPPORT AREA**

FA Condition: (*[Model 2 (Separate but shared space) is authorized] or [Model 3 (Women’s Health Center (WHC)) is authorized]*)

- 1. Wm Vet Svc Clean Linen Alcove, EMS (SC467) ..... 40 NSF (3.8 NSM)**
  - a. *Provide one if [number of patient rooms] is between 1 and 9 and NOT [Model 3 (Women’s Health Center (WHC)) is authorized]*
  - b. *Provide two if [number of patient rooms] is between 10 and 18 and NOT [Model 3 (Women’s Health Center (WHC)) is authorized]*
  - c. *Provide one if [number of patient rooms] is between 1 and 8*
  - d. *Provide two if [number of patient rooms] is between 9 and 18*

The Clean Linen Alcove provides storage for linen supplies used in the delivery of patient care. It should be accessible from a corridor and located near the Exam Rooms. Provide covered linen cart.

- 2. Wm Vet Svc Clean Utility Room, Lgstcs Svc (SB737) ..... 80 NSF (7.5 NSM)**
  - a. *Provide one if [number of patient rooms] is between 1 and 6*
  - b. *Provide one at 100 NSF if [number of patient rooms] is between 7 and 12*
  - c. *Provide one at 120 NSF if [number of patient rooms] is between 13 and 18*

This room should be located near the Exam Rooms for storage of clean supplies and sterile supplies.

- 3. Wm Vet Svc Soiled Utility Room, Lgstcs Svc (SB743) ..... 80 NSF (7.5 NSM)**
  - a. *Provide one if [number of patient rooms] is between 1 and 6*
  - b. *Provide one at 100 NSF if [number of patient rooms] is between 7 and 12*
  - c. *Provide one at 120 NSF if [number of patient rooms] is between 13 and 18*

The Soiled Utility Room provides an area for cleanup of medical equipment and instruments, and for disposal of medical waste material. It provides a temporary holding area for material that will be picked up by Supply, Processing, and Distribution (SPD), or similar service. It should be accessible from the main corridor and located near the Exam Rooms.

- 4. Wm Vet Svc Satellite Laboratory, Path Svc (CL851).....120 NSF (11.2 NSM)**
  - a. *Provide one if [Satellite Laboratory is authorized]*



Allocated NSF allows area for a phlebotomy station, specimen storage and microscope work area including a handwash sink.

- 5. **Wm Vet Svc Medication Room, Phrm Svc (SV583)..... 80 NSF (7.5 NSM)**
  - a. Provide one if [number of patient rooms] is between 1 and 9
  - b. Provide one at 100 NSF if [number of patient rooms] is between 10 and 18
- 6. **Equipment Storage Room, Wm Vet Svc (CWV61) ..... 80 NSF (7.5 NSM)**
  - a. Provide one if [number of patient rooms] is between 1 and 18 and NOT [Model 3 (Women’s Health Center (WHC)) is authorized]
  - b. Provide one at 120 NSF if [number of patient rooms] is between 1 and 18 and [Model 3 (Women’s Health Center (WHC)) is authorized]
- 7. **Wm Vet Svc Wheelchair / Stretcher / Lift Alcove, Bldg Sprt (SB258) ..... 60 NSF (5.6 NSM)**
  - a. Provide one if [number of patient rooms] is between 1 and 18

The Wheelchair Storage Alcove should be located with direct accessibility to the Patient Care area.

- 8. **Wm Vet Svc Housekeeping Aides Closet (HAC), Bldg Sprt (SB244)..... 60 NSF (5.6 NSM)**
  - a. Provide one if [number of patient rooms] is between 1 and 18

**E. FA 5: STAFF AND ADMINISTRATIVE AREA**

FA Condition: ([Model 2 (Separate but shared space) is authorized] or [Model 3 (Women’s Health Center (WHC)) is authorized])

- 1. **Wm Vet Svc Team Room (Shared Documentation Room), Clncl Sprt (SC243).....120 NSF (11.2 NSM)**
  - a. Provide one if [number of patient rooms] is between 1 and 4
  - b. Provide one at 240 NSF if [number of patient rooms] is between 5 and 8
  - c. Provide one at 360 NSF if [number of patient rooms] is between 9 and 12
  - d. Provide one at 480 NSF if [number of patient rooms] is between 13 and 18

Allocated space provides workspace for work and documentation for one Teamlet (Provider, RN, LPN, and Clerk). Allocated area includes space for computer workstations, printers, fax, and copier; if applicable locate pneumatic tube terminal near this area.

- 2. **Wm Vet Svc Staff Conference Room, Educ Svc (SS101) .....240 NSF (22.3 NSM)**
  - a. Provide one if [number of patient rooms] is between 1 and 6
  - b. Provide one at 300 NSF if [number of patient rooms] is between 7 and 12
  - c. Provide one at 500 NSF if [number of patient rooms] is between 13 and 18
- 3. **Wm Vet Svc Volunteer Workroom, Clncl Sprt (SC231) ..... 100 NSF (9.3 NSM)**
  - a. Provide one if [number of patient rooms] is between 1 and 18
- 4. **Wm Vet Svc Program Manager Office, Stff Sprt (SS204) ..... 100 NSF (9.3 NSM)**
  - a. Provide one if [number of patient rooms] is between 1 and 18



5. **Wm Vet Svc Program Assistant Workstation, Stff Sprt (SS218) ..... 56 NSF (5.3 NSM)**
  - a. *Provide one if [number of patient rooms] is between 1 and 9*
  - b. *Provide two if [number of patient rooms] is between 10 and 18*
6. **Wm Vet Svc Specialty Provider Workstation, Stff Sprt (SS218) ..... 56 NSF (5.3 NSM)**
  - a. *Provide one if [number of patient rooms] is between 1 and 2*
  - b. *Provide two if [number of patient rooms] is between 3 and 4*
  - c. *Provide three if [number of patient rooms] is between 5 and 6*
  - d. *Provide four if [number of patient rooms] is between 7 and 8*
  - e. *Provide five if [number of patient rooms] is between 9 and 10*
  - f. *Provide six if [number of patient rooms] is between 11 and 12*
  - g. *Provide seven if [number of patient rooms] is between 13 and 14*
  - h. *Provide eight if [number of patient rooms] is between 15 and 16*
  - i. *Provide nine if [number of patient rooms] is between 17 and 18*

Specialty Provider offices should be located in close proximity to Exam Rooms. The following professionals are considered Specialty Women Veterans Clinical Service Providers: Mental Health Professionals, Psychologists, Psychiatrists, Mental Health Prevention Educator, Social Workers, Psychiatric Nurse Practitioners, Addiction Therapists, Clinical Nutritionists, Addiction Therapists and Clinical Pharmacists. These Specialty Providers do not have dedicated Exam Rooms; the Office serves as the patient interview / appointment.

7. **Wm Vet Svc RN Care Manager Workstation, Stff Sprt (SS218) ..... 56 NSF (5.3 NSM)**
  - a. *Provide one if [number of patient rooms] is between 1 and 6*
8. **Wm Vet Svc Nurse Manager Office, Stff Sprt (SS204) ..... 100 NSF (9.3 NSM)**
  - a. *Provide one if [number of patient rooms] is between 7 and 18*
9. **Wm Vet Svc Patient Advocate Office, Stff Sprt (SS204) ..... 100 NSF (9.3 NSM)**
  - a. *Provide one if [number of patient rooms] is between 1 and 18*
10. **Wm Vet Svc Benefits Advisor Office, Stff Sprt (SS203) .....130 NSF (12.1 NSM)**
  - a. *Provide one if [number of patient rooms] is between 1 and 9 and NOT [Model 3 (Women's Health Center (WHC)) is authorized]*
  - b. *Provide two if [number of patient rooms] is between 10 and 18 and NOT [Model 3 (Women's Health Center (WHC)) is authorized]*
  - c. *Provide one if [number of patient rooms] is between 1 and 18 and [Model 3 (Women's Health Center (WHC)) is authorized]*
11. **Wm Vet Svc Administration Workstation, Stff Sprt (SS218) ..... 56 NSF (5.3 NSM)**
  - a. *Provide one if [number of patient rooms] is between 1 and 9 and NOT [Model 3 (Women's Health Center (WHC)) is authorized]*
  - b. *Provide two if [number of patient rooms] is between 10 and 18 and NOT [Model 3 (Women's Health Center (WHC)) is authorized]*
  - c. *Provide one if [number of patient rooms] is between 1 and 18 and [Model 3 (Women's Health Center (WHC)) is authorized]*



- 12. Wm Vet Svc Staff Breakroom, Stff Sprt (SS262) .....120 NSF (11.2 NSM)**
  - a. Provide one if [number of patient rooms] is between 1 and 6
  - b. Provide one at 160 NSF if [number of patient rooms] is between 7 and 12
  - c. Provide one at 200 NSF if [number of patient rooms] is between 13 and 18

- 13. Wm Vet Svc Female Staff Locker Room, Stff Sprt (SS232) .....150 NSF (14.0 NSM)**
  - a. Provide one if [number of patient rooms] is between 1 and 6
  - b. Provide one at 200 NSF if [number of patient rooms] is between 7 and 12
  - c. Provide one at 250 NSF if [number of patient rooms] is between 13 and 18

Provide locker space only for those FTEs without assigned office or workspace. For less than five FTE combine Locker Room facilities with adjacent department.

- 14. Wm Vet Svc Female Staff Toilet, Bldg Sprt (SB202) ..... 60 NSF (5.6 NSM)**
  - a. Provide one if [number of patient rooms] is between 1 and 18

Allocated NSF accommodates one accessible toilet @ 25 NSF, one wall-hung lavatory @ 12 NSF, ABA clearances, and circulation.

- 15. Wm Vet Svc Male Staff Locker Room, Stff Sprt (SS241) ..... 100 NSF (9.3 NSM)**
  - a. Provide one if [number of patient rooms] is between 1 and 6
  - b. Provide one at 150 NSF if [number of patient rooms] is between 7 and 12
  - c. Provide one at 200 NSF if [number of patient rooms] is between 13 and 18

Provide locker space only for those FTEs without assigned office or workspace. For less than five FTE combine Locker Room facilities with adjacent department.

- 16. Wm Vet Svc Male Staff Toilet, Bldg Sprt (SB203) ..... 60 NSF (5.6 NSM)**
  - a. Provide one if [number of patient rooms] is between 1 and 18

Allocated NSF accommodates one accessible toilet @ 25 NSF, one wall-hung lavatory @ 12 NSF, ABA clearances, and circulation.

**F. FA 6: EDUCATION AREA**

FA Condition: ([Model 2 (Separate but shared space) is authorized] or [Model 3 (Womens Health Center (WHC)) is authorized])

- 1. Wm Vet Svc Residency Program Director Office, Stff Sprt (SS204) ..... 100 NSF (9.3 NSM)**
  - a. Provide one if [number of patient rooms] is between 1 and 18
- 2. Wm Vet Svc Research Assistant Workstation, Stff Sprt (SS218) ..... 56 NSF (5.3 NSM)**
  - a. Provide one if [number of patient rooms] is between 1 and 9
  - b. Provide two if [number of patient rooms] is between 10 and 18
- 3. Wm Vet Svc Resident Training Room, Educ Svc (SS111) .....545 NSF (50.7 NSM)**
  - a. Provide one if [number of patient rooms] is between 1 and 9
  - b. Provide one at 590 NSF if [number of patient rooms] is between 10 and 18

Allocated NSF accommodates six conference chairs @ 7.5 NSF each, two 5’-0” x 2’-0” tables at 10 NSF each, one credenza @ 8 NSF, and circulation; total six people.





### **G. SEPS IMPORTER SHORTCUTS**

The following shortcuts are used in the Room Criteria Statements in the Women Veterans Clinical Service (WVCS) Functional Areas. These shortcuts are used during upload of this document into the Space and Equipment Planning System (SEPS) software during implementation of the space planning parameters contained herewith to allow for mathematical or logical calculations to be performed. Input Data Statements (IDSs), Rooms or a partial calculation formula can have a shortcut.

1. *number of patient rooms*: [Multipurpose Exam Room, Wm Vet Svc (CWV16)], [Gynecology Exam Room, Wm Vet Svc (CWV21)], [Cancer Screening Exam Room, Wm Vet Svc (CWV26)]
2. *Satellite Laboratory is authorized*: [Is a Satellite Laboratory authorized?]
3. *Model 2 (Separate but shared space) is authorized*: [Is Model 2 (Separate but shared space) authorized?]
4. *Model 3 (Womens Health Center (WHC)) is authorized*: [Is Model 3 (Womens Health Center (WHC)) authorized?]
5. *Breast Ultrasound is authorized*: [Is Breast Ultrasound authorized?]
6. *Mammography is authorized*: [Is Mammography authorized?]
7. *Stereotactic Radiography is authorized*: [Is Stereotactic Radiography authorized?]
8. *Bone Densitometry is authorized*: [Is Bone Densitometry authorized?]
9. *Womens Clinic annual clinic stops (Stop Code 322) projected*: [How many Womens Clinic annual clinic stops (Stop Code 322) are projected?]
10. *Gynecology annual clinic stops (Stop Code 404) projected*: [How many Gynecology annual clinic stops (Stop Code 404) are projected?]
11. *Female Gender-specific Cancer Screening annual clinic stops (Stop Code 704) projected*: [How many Female Gender-specific Cancer Screening annual clinic stops (Stop Code 704) are projected?]

## **6 PLANNING AND DESIGN CONSIDERATIONS**

### **A. General:**

1. The planning and design for Women Veteran's Clinical Service shall accommodate the PACT model as implemented in Ambulatory Care: Primary Care.
2. Patient corridors should be a minimum of 8'-0" wide, to accommodate wheelchairs, motorized scooters, or gurneys.
3. Restrict access to corridors of patients / staff / visitors who do not work or have need to be in the Women Veterans Clinical Service.
4. Sound privacy must be considered between every patient care space and surrounding adjacent space.

### **B. Exam Rooms (Ref. VHA HB 1330.01):**

1. Locate such that room is not directly accessed from a public space (i.e. waiting area or public corridor).
2. Provide auditory and visual privacy.



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3. Exam table shall be situated to have foot of table facing away from room access door and shall be fully shielded by privacy curtains.
  4. Provide patient changing area behind privacy curtain.
  5. Exam room doors shall have locking mechanism.
  6. Provide access to Patient Toilet Room directly from Exam Room.
  7. Provide staff computer workstation such that provider and/or staff has ‘first out’ access to main entry door for the exam room or procedure room.
- C. Patient Safety and Privacy (Ref. VHA HB 1330.01):
1. At Check-in / Check-out provide adequate visual and auditory privacy for patient checking in / checking-out from the waiting room and/or general public.
  2. At Interview function provide adequate visual and auditory privacy for patient being interviewed from waiting room and/or general clinic.
- D. Toilet Rooms (Ref. VHA HB 1330.01):
1. Provide Family (or Unisex) Toilet where a patient or visitor can be assisted. Provide baby changing table and accommodation for sanitary product dispensing and disposal.
- E. Mammography / Bone Densitometry:
1. Provide access for male patients, if required, such that male Veteran patients can enter and exit without circulating through any of the patient corridors within the Women Veterans Clinic or Health Center.
- F. Waiting Rooms:
1. In Clinic Model 2 (Separate but shared space); provide separate waiting for female Veteran patients that has visual and auditory privacy from the main Primary Care waiting and has a dedicated toilet room.



**7 FUNCTIONAL RELATIONSHIPS**

Relationship of Women Veterans Clinical Service (WVCS) to services listed below:

**TABLE 1: FUNCTIONAL RELATIONSHIP MATRIX**

SERVICES	FUNCTIONAL RELATIONSHIP
OP: CBOP: Patient Care	2
CLNCL: Imgng Svcs: Breast Imaging	2
CLNCL: Imgng Svcs: Ultrasound	2
CLNCL: Imgng Svcs: Bone Densitometry	2
STFF SPRT: Childcare	2
CLNCL: Emergency	3
CLNCL: Urgent Care	3
BLDG SPRT: Lobby	3
BLDG SPRT: Logstcs Svc: Warehouse	3
CLNCL SPRT: OIT: Server	3
CLNCL SPRT: OIT: Telecommunications	3
BLDG SPRT: ENG: Engineering Service (all specialties)	3
BLDG SPRT: Police & Security	3
VET SPRT: Social Work	3

**Legend:**

1. High
2. Moderate
3. Minimal



## 8 FUNCTIONAL DIAGRAM

