
Sent: Friday, May 3, 2024 1:59 PM
To: VA LCOs and Staff

Subject: OCFM ORP VA-Wide Leasing Policy Alert 2024-08: GSA Leasing Alert (LA) LA-24-02 - Updated Guidance on Renewal Options Added Post Award

Attachments: LEASING ALERT (LA-24-02) - Updated Guidance on Renewal Options Added Post Award.pdf; GSA LEASING ALERT (LA-22-02) – Temporary Guidance on Renewal Options Added Post Award

Office of Construction and Facilities Management’s Office of Real Property’s VA-Wide Leasing Policy Alert 2024-08: GSA Leasing Alert (LA) LA-24-02 – Updated Guidance on Renewal Options Added Post Award

This policy alert is being issued to notify VA leasing professionals of the attached [GSA LA-24-02 Updated Guidance on Renewal Options Added Post Award](#) effective March 21, 2024.

LA-24-02 revises guidance previously provided in LA-22-02 “Temporary Guidance on Renewal Options Added Post Award”, which temporarily removed the GSA Leasing Desk Guide (LDG) Chapter 9 requirement to obtain Assistant Commissioner of the Office of Leasing approval for second renewal options added post award. LA-24-02 cancels LA-22-02 and adds a requirement to obtain written approval of the Regional Leasing Director prior to adding a second renewal option.

Although LA-24-02 states that it is applicable to delegated agencies, the requirement for obtaining Regional Leasing Director approval does not apply to VA. Furthermore, VA will not be implementing an equivalent approval level requirement at this time. Please note that all other aspects of LA-24-02 and GSA LDG Chapter 9 apply to VA.

Previous correspondence regarding LA-22-02 is attached for reference.

This policy alert is effective immediately and remains in effect until clarifying language is incorporated into the VA Supplement to the GSA Leasing Desk Guide.

Please submit questions or concerns related to this alert to CFM ORP Policy and Programs, VACO003C7APolicyandProgramsTeam@va.gov.